

**STATE OF TEXAS  
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT  
OF LEON COUNTY, TEXAS**

On this the 13<sup>th</sup> day of November 2023, the Commissioners Court of Leon County, Texas, met for a special called meeting at 9:30 a.m. with the following members present:

Byron Ryder – County Judge  
Joey Sullivan – Commissioner Pct. No. 1  
Paul Bing – Commissioner Pct. No. 2  
Kyle Workman– Commissioner Pct. No. 3  
T. J. Foley – Commissioner Pct. No. 4

Together with County Clerk Christie Wakefield, serving as an ex-officio member of the Commissioners Court, County Auditor Melissa Abney, County Treasurer Brandi Hill, County Attorney Keith Cook, Sheriff Kevin Ellis, Elections Administrator Donna Golden, and EOC Director Bob Hickman.

**1. OPEN MEETING WITH PRAYER AND PLEDGES.**

Commissioner Workman opened the meeting with prayer; pledges to the American and Texas flag were rendered.

**2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the claims due.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE PREVIOUS MEETING.**

Commissioner Sullivan made the motion, seconded by Commissioner Foley to approve the minutes from the previous sessions.

**MOTION CARRIED.**

**4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the November 3, 2023, payroll.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**5. PUBLIC COMMENTS #1.**

None submitted.

**6. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING THE OFFICIAL  
CANVASS FOR THE 11/7/23 CONSTITUTIONAL AMENDMENT ELECTION.**

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the 11/7/23 canvass.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**7. DISCUSS AND POSSIBLY TAKE ACTION ON PURSUING A FIRE FIGHTING TRAINING FACILITY AT THE LEON COUNTY EXPO CENTER.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to commit to allotting up to 10 acres to the fire chiefs to build a fire training facility on the Expo campus, pending a site plan, building specs, financing, insurance, and other specifics that need to be determined before moving forward.

**MOTION CARRIED.**

**8. S.A.R.T. HERE TO GIVE A REPORT ON THE LAST TWO YEARS OF ITS IMPLEMENTATION. TAKE ANY ACTION NECESSARY.**

Presentation only; no action taken.

**(COPY FOLLOWS)**

**9. DISCUSS AND POSSIBLY TAKE ACTION ON RAMSEY 3 SUBDIVISION  
REQUEST FOR APPROVAL.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to approve the replat.

**MOTION CARRIED.**

**10. DISCUSS AND POSSIBLY TAKE ACTION ON THE LEON COUNTY  
GOVERNMENT BOARD OF DIRECTORS FOR THE LEON COUNTY CENTRAL  
APPRAISAL DISTRICT MEMBERS FOR 2024-2025.**

Commissioner Workman made a motion, seconded by Commissioner Bing to appoint Commissioner Foley, allotting him the full 1702 votes.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**11. DISCUSS AND POSSIBLY TAKE ACTION ON EXPENSE REIMBURSEMENT FOR  
LAW CONFERENCE FOR COUNTY ATTORNEY.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to approve the reimbursement.

**MOTION CARRIED.**

**12. DISCUSS AND POSSIBLY TAKE ACTION ON MEMORANDUM OF  
UNDERSTANDING BETWEEN THE LEON COUNTY SHERIFFS OFFICE AND THE  
UNITED STATES SECRET SERVICE.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the MOU.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**13. DISCUSS AND POSSIBLY TAKE ACTION ON LEON COUNTY SHERIFF'S OFFICE PROCURING CELLBRITE TECHNOLOGY AND TRAINING.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the two-year Cellbrite contract.

**MOTION CARRIED.**

**14. DISCUSS AND POSSIBLY TAKE ACTION ON LEON COUNTY TAX ASSESSOR COLLECTOR ROBIN SHAFER ADDING MONEY TO POSTAGE LINE AND PROFESSIONAL SERVICES.**

Commissioner Sullivan made a motion, seconded by Commissioner Bing to take no action.

**MOTION CARRIED.**

**15. DISCUSS AND POSSIBLY TAKE ACTION ON THE ROAD USE AGREEMENTS AND/OR PIPELINE AGREEMENTS (COMSTOCK) FOR CR 354 AND CR 353 PCT. 3 FOR A PERIOD OF 6 MONTHS.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the six-month agreement.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**16. DISCUSS AND POSSIBLY TAKE ACTION ON AED ISSUES AND CPR CLASSES.  
(BOB HICKMAN)**

Commissioner Workman made a motion, seconded by Commissioner Foley to use ARPA funding to purchase AEDs for the JP Courts, Expo, and the Precinct Barns.

**MOTION CARRIED.**

**17. DISCUSS AND POSSIBLY TAKE ACTION ON INSURANCE ESTIMATE FOR  
DAMAGE DONE TO THE EMERGENCY MANAGEMENT MOBILE COMMAND  
TRAILER AND SEEK REPAIRS TO THE TRAILER.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to get a quote for repair.

**MOTION CARRIED.**

**18. DISCUSS AND POSSIBLY TAKE ACTION ON DETERMINING HOW TO USE  
THE REMAINING \$610,000 (APPROXIMATELY) ARPA FUNDS.**

Commissioner Workman made a motion, seconded by Commissioner Foley to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**19. DISCUSS AND POSSIBLY TAKE ACTION ON FY 23 CAPITAL PROJECTS.**

Commissioner Bing made a motion, seconded by Commissioner Workman to split the remaining funds four ways for each road and bridge precinct.

**MOTION CARRIED.**

**20. DISCUSS AND POSSIBLY TAKE ACTION ON ADOPTING A LONG-RANGE  
TRANSPORTATION PLAN FOR LEON COUNTY.**

Commissioner Workman made a motion, seconded by Commissioner Foley to adopt the long-range plan.

**MOTION CARRIED.**

**(COPY FOLLOWS)**



**21. DISCUSS AND POSSIBLY TAKE ACTION ON NEW HIRE DRUG TESTING.**

Commissioner Sullivan made a motion, seconded by Commissioner Bing to go back to original drug testing vendor and process.

**MOTION CARRIED.****22. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING EXPO  
AGENDA ITEMS:****A. DISCUSS AND POSSIBLY TAKE ACTION ON CONTRACTING WITH  
SCHAUMBURG & POLK, INC. FOR THE EXPO CENTER PER MARK THACKER'S  
RECOMMENDATIONS.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the contract.

**MOTION CARRIED.**

(COPY FOLLOWS)

**B. DISCUSS AND POSSIBLY TAKE ACTION ON MOVING FORWARD WITH THE DIRT WORK FOR THE HORSE STALL BARN WITHOUT A CURRENT TOPO FROM THE ENGINEER.**

Commissioner Foley made a motion, seconded by Commissioner Workman to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**C. DISCUSS AND POSSIBLY TAKE ACTION ON MOVING HORSE STALL BARN TO THE EAST 50 FEET LEAVING A 200 FOOT OPENING BETWEEN THE BARN, KEEPING IN LINE WITH ARENA 1 ON THE NORTH AND EAST SIDES.**

Commissioner Foley made a motion, seconded by Commissioner Workman to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**D. DISCUSS AND POSSIBLY TAKE ACTION ON THE HORSE BARN LOCATION AT THE EXPO CENTER.**

Commissioner Foley made a motion, seconded by Commissioner Workman to table this agenda item.

**MOTION CARRIED; ITEM TABLED.**

**23. DISCUSS AND POSSIBLY TAKE ACTION ON RYAN ROSE'S REQUEST TO PUT IN A BID FOR CHRISTMAS LIGHTING ON THE SQUARE.**

Judge Ryder made a motion, seconded by Commissioner Workman to take no action.

**MOTION CARRIED.**

**24. BUDGET AMENDMENTS AND TAKE ANY ACTION NECESSARY.**

None submitted.

**25. LINE ITEMS TRANSFERS AND TAKE ANY ACTION NECESSARY.**

None submitted.

**26. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY  
REPORTS (COUNTY AUDITOR) PER THE LOCAL GOVERNMENT CODE,  
SECTION 114.044.**

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the following reports:

County Clerk - September 2023

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**27. DISCUSS AND- POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the following monthly reports:

October 2023

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**28. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S).**

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the following donations:

Senior Nutrition: October \$943

**MOTION CARRIED.**

**29. PURCHASE AND/OR SELLING REQUESTS AND TAKE ANY ACTION NECESSARY.**

**A. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATION FOR IFB 2023-306 HORSE STALL BARN.**

Commissioner Workman made a motion, seconded by Commissioner Foley to consult with GrantWorks before proceeding.

**MOTION CARRIED.**

**B. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATION FOR IFB 2023-303 METAL BUILDING REPAIRS FOR ROAD & BRIDGE MAINTENANCE FACILITIES.**

Commissioner Sullivan made a motion, seconded by Commissioner Foley to select Texas Metal for the Precinct 1 building repair.

**MOTION CARRIED.**

Commissioner Workman made a motion, seconded by Commissioner Foley to select Texas Metal base bid for the Precinct 3 building repair.

**MOTION CARRIED.**

**(COPIES FOLLOW)**

**C. DISCUSS AND POSSIBLY TAKE ACTION ON BID TABULATION FOR IFB 2024-307 PCT. 3 SALE OF MOTOR GRADER AND PNEUMATIC ROLLER.**

Commissioner Workman made a motion, seconded by Commissioner Foley to select Hub Equipment bids for both pieces of equipment.

**MOTION CARRIED.**

**(COPY FOLLOWS)**

**D. DISCUSS AND POSSIBLY TAKE ACTION ON RFP 2024-305 RADIO SYSTEM NETWORK.**

Commissioner Workman made a motion, seconded by Commissioner Foley to table this agenda item.

**MOTION CARRIED; ITEM TABLED.****E. DISCUSS AND POSSIBLY TAKE ACTION ON WARRANTY FOR JP1 ROOF REPAIRS.**

Commissioner Workman made a motion, seconded by Commissioner Bing to purchase the 20-year warranty for \$2,500.

**MOTION CARRIED.****30. PUBLIC COMMENTS #2.**

None submitted.

**31. COMMISSIONERS OPEN FORUM.****31. ADJOURN.**

Commissioner Sullivan made a motion, seconded by Commissioner Bing to adjourn.

**MOTION CARRIED; MEETING ADJOURNED.**

SIGNED AND APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
**Byron Ryder, County Judge**

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**Joey Sullivan, Commissioner Pct. No. 1**

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**Paul Bing, Commissioner Pct. No. 2**

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**Kyle Workman, Commissioner Pct. No. 3**

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**T.J. Foley, Commissioner Pct. No. 4**

**ATTEST:**

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**Christie Wakefield, Leon County Clerk**